



Center City Public Charter Schools

Character, Excellence, Service

Head Start to Center City PCS Transition Plan

If your student is transferring from a Head Start program, please indicate that information on your online enrollment form. We will ask for the name of the Head Start location, as well. If you are unsure whether your student's programming was funded by Head Start you can indicate that you 'do not know' and we will find out for you. If your student is transferring from Head Start, please give the school Operation's Manager or other administrator a copy of your student's "transition packet" from Head Start.

Students transferring to Center City Public Charter Schools will be asked to supply all of the necessary documentation for enrollment, which includes: health forms, dental forms, proof of residency, and (if applicable) IEPs/504 Plans. In some cases, we may seek additional information from families. Transfer students must follow all the expectations in our Handbook, which includes uniform policies, toileting policies, attendance, and behavior expectations.

Center City Public Charter Schools wants to ensure a smooth transition for our new Pre-K and Kindergarten students. Families of Pre-K students can meet teachers during an orientation before school. All students (whether new or returning) receive baseline assessments to pinpoint what each student has already mastered in math and literacy. Teachers will use this information to best teach your student. In addition, Pre-K students are asked to bring the following items: 1) at least one change of clothes (uniform), including socks and underwear. 2) a blanket/pillow for use at naptime. If your child is unable to reliably use a toilet, you must share this information with the school right away to ensure successful transition into the program.