



Board of Directors Meeting September 20, 2023 - Minutes

CCPCS Board Member Attendees (in-person): Tom O'Hara, Josh Boots, Jerenze Campbell, Areesah Mobley, Meghan Quinn, Neville Waters, JD Wilde (**via Zoom**): Kelli Jareaux, Margaret Horn, Roneal Josephs, Areesah Mobley, Ammena Nazeen

CCPCS Board Members Absent: Charlene Fadirepo, Art Moran (Art separated from the Board days prior to the September meeting.)

CCPCS Staff Attendees: Russ Williams, Jeff Cooper, Aprele Smith

Guest Presenters: Maker Space Contractors: Shawn Samuel (CM), Natasha Harrison (Elevate Group); **FundED Strategies:** Valarie Hunsinger

I. Call to Order

Chairman, Tom O'Hara opened and welcomed everyone to the meeting. Tom announced he has been with Center City for about 15 years and this is Russ' 10 year anniversary with Center City. Tom conducted a roll call of attendees - in the conference and via zoom. He provided a brief overview of the meeting agenda. **Note:** A BoD member inquired about the public having access to the Board Meeting. Russ confirmed that a meeting notice was added to the CCPCS website per DCPS requirements notifying interested individuals to contact Aprele Smith for access information.

II. Routine Business

1. Approval of Minutes

Motion: Tom motioned the board to approve the minutes from the June 2, 2023 Board Meeting. Motion was seconded. All members approved the minutes.

2. Materials Contract(s) Approval - *One contract for the maker space project to be reviewed/discussed for approval during the closed portion of this meeting.*

III. CEO Update

Russ provided a detailed update on each CCPCS campus; including highlights from the beginning of the 2023-2024 school year. Center City has two new veteran principals at the Cap Hill and Petworth locations. Enrollment is steady and stable across the board, with the exception of 2 campuses. Staffing is better overall. Currently there are 6 open positions throughout all CCPCS locations. The partnership with the GO Foundation tutors is up and running with 32 fellows serving 4 CCPCS campuses. The fellows are high-energy and have been embraced by campuses. A goal is to create a pathway for our advanced math students to offer Algebra. Timeline in the 2024-2025 school year is to offer an accelerated 7th grade Pre Algebra course in preparation for those students to take Algebra I as 8th graders in the 2025-2026 school year.

IV. Maker Project Update (*closed)

As noted above, the Maker Project Update portion of the meeting was closed to the public. The discussion included sensitive information regarding design, construction and budget.

The purpose of this portion of the meeting is to allow time for all Board members a robust discussion on the maker space project. Contractors, Shawn Samuel with CM and Natasha Harrison with Elevate Group joined the discussion to provide details regarding construction timeline, permits and final budget. The Board spent ample time asking questions regarding: contingency reserves and operations of maker space. At the end of the discussion, the contractors departed the meeting and the board motioned to approve the following:

1. Project Budget Approval Resolution - Josh motioned to approve the maker space project budget, motion was seconded. There was a roll call vote to approve the motion. All CCPCS Board Members approved the budget for the maker space project.
2. OSSE Loan Resolution - Neville motioned to apply for OSSE loan to cover some of the cost of the maker space project. Motion was seconded. There was a roll call vote to approve the motion. All CCPCS Board Members approved the resolution to apply for the OSSE loan.

V. Break

VI. Fundraising Update (w/ guest Valarie from FundEd)

Valarie provided updates on on-going fundraising efforts for CCPCS. The discussion was around awards/prospect updates, updated fundraising materials, naming rights, and upcoming board engagement opportunity. Valarie debuted a new logo for maker space. Fundraising goals are on track to be met and/or exceeded. There are other capital opportunities that are open for CCPCS to apply for. Corporate outreach leads tracking sheet was shared with the board and the board is able to update as necessary. Board members indicated they are familiar with several people on the outreach tracker and will reach out to them as necessary. The board exchanged views on the naming rights of the maker space - naming rights policy and naming levels and options. Robust exchange regarding upcoming engagement opportunity to create awareness and excitement for the maker space. Board agreed to have an event on November 8, 2023. Refreshments will be served. Each board member may invite 4-5 people who may be interested in contributing to the maker space project.

VII. Committee Reports

1. Academic Committee

The Academic Committee Chair reported that the committee met recently to discuss PARCC results and next steps for the school year. Most of this occurred during the CEO update portion of this meeting.

2. Finance Committee

The Finance Committee Chair did not report during this time slot. Most of the finance agenda items were discussed at length during the maker space update/closed portion of the meeting. Additional finance material to be emailed to the board at a later date.

3. Governance Committee

Several board members were up for renewal in 2023. During the Governance Committee report, resolutions were presented for the renewals. There was a motion to approve the resolutions to renew the board members and motion was seconded. All resolutions to renew board members were approved by all. Neville announced that one of CCPCS board members resigned early. We will reconnect with the board later to plan an informal dinner to celebrate years of service. Neville and Russ are leading the ongoing search for additional board member candidates and parent trustee candidates. Governance committee to develop characteristics/attributes of board members.

4. Development Committee

The Development Committee Chair welcomed new committee members and clarified that all CCPCS board members are a part of the Development Committee. It was reiterated that CCPCS is partnering with FundEd on the fundraising efforts and reminded board members that they should think about who to invite to the November 8 event discussed earlier in the meeting.

VIII. Executive Session (**(closed))

IX. Adjourn

* Pursuant to DC's Open Meetings Act please note that portions of the meeting where facilities financing are to be discussed will be a closed session to facilitate the discussion of a position to be taken in **negotiating the price and other material terms of a contract,**

** Pursuant to DC's Open Meetings Act please note that portions of the meeting where facilities financing are to be discussed will be a closed session to facilitate the discussion of charter school personnel via a performance review.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov

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